

January 17th, 2018

CCDC Executive Meeting Agenda

- I. Call to Order and Welcome from the Chair (5 min)
 - A. Please be aware that this meeting is being video recorded.
 - B. Reminder of rules for us first-timers. This meeting will follow RR with floor privileges restricted to members of the executive committee. All others asked to keep questions brief, factual, and substantive to the business at hand.
 - C. Reading of officer duties (Bylaws Article 7) as suggested by outgoing Chair.
- II. Vote to accept agenda
- III. Secretary's Report (5 min)
 - A. Dates of transfer of any records?
 - B. Reminder of January 20th deadline to submit membership list.
 - C. Vote to accept.
- IV. Treasurer's report (5 min)
 - A. Full access to finances? Online banking? Actblue? Dates of transfer of access.
 - B. Vote to accept.
- V. Webmaster's report (5 min)
 - A. Has full access to all online accounts been obtained? Dates of transfer of access
 - B. Social media policy.
 - C. Vote to accept.
- VI. New business (10 min)
 - A. Vote on whether to renew PO box.
 - B. Vote on whether to use the voice-to-text app.
 - C. Establish regular meeting date/times for Exec meeting.
 - D. Establish policy for responding to bylaw inquiries. Chair's recommendation: Any bylaw inquiry made to a member of the executive committee in a timely manner will be discussed at the next scheduled Executive meeting. The secretary will issue a written response within five days of that meeting.
 - E. Discuss how to streamline communication between exec committee members
 - F. General Meeting agenda
 1. Outgoing treasurer has requested to present the treasurer's report at the first general meeting, Yes or no?
 2. Vote on any other logistics
 - G. Any other new business?
- VII. Discussion of upcoming nominating method decision (30 min)
 - A. Request for 7CDDC representative to explain upcoming vote and the different types of nominating methods. (5 minutes)
 - B. Questions from anyone present, 30 sec Q/ 1 minute A (matters of fact; wait for chair's acknowledgement; 5 minutes total)
 - C. Each member or guest present will be asked to present their testimonials of personal preference for the record. 2 minutes each. No questions taken.
 - D. Secretary reads into the record written testimony from members unable to attend
 - E. Executive committee may vote on resolution in favor of one nominating method.
- VIII. Adjourn.