



# Minutes

Culpeper County Democratic Committee  
Executive Committee  
November monthly meeting

Date: December 13, 2018

Location: CCDC Office 206 S Main St.  
Suite 302

Prepared by: Ed Dunphy, Secretary

# Agenda

December 13, 2018                      CCDC Executive Meeting Agenda

- I. 6:00. Call to Order and Welcome from the Chair.
  - A. Any changes to agenda & vote to accept.
- II. Secretary's Report
  - A. Vote to accept November minutes
- III. Treasurer's report
  - A. 2019 Budget
- IV. 6:15 Web management report
- V. Design Committee
  - A. Committee Report:

Nothing to report on the graphics end for this month. -Alicia
- VI. Social Committee
  - A. Committee Report:

Nothing major to report here except planning the holiday party this Friday -Travis

  - B. Holiday Party - Anything over the budget that needs approval?
- VII. 6:30 Events Committee
  - A. Committee Report:

No report submitted
- VIII. 6:45 Precinct Ops Committee
  - A. Committee Report:

No report submitted
- IX. New Business
  - A. 7th CD meeting Recap (David)
  - B. Office committee - Alison Howard
  - C. Printer is out of toner - \$150
  - D. Any other new business?
- X. Adjourn

**Call to Order.** *Ben Hixon called the meeting to order at 6:17pm*

**Attendance.** *Officers present: Ben Hixon, Rebecca Layne, Ed Dunphy  
Committee chairs present: Travis Warby  
Guests present: None*

**Changes to the agenda.** *There were no changes to the agenda.*

**Changes to and approval of the minutes.** *Minutes for 11/8/2018 meeting were accepted without objection.*

**Motions.** The following motions were introduced:

**Motion #1:** To form an “Office Committee” with Allison Howard as the chair. **Motion** Ben Hixon. Approved by all.

**Motion #2:** Purchase of toner for copy machine, \$150. **Motion** Ben Hixon. Approved by all.

**Motion #3:** To form a “Candidate Recruitment and Endorsement Committee” with Ed Dunphy as the chair. **Motion** Ben Hixon. Approved by all.

**Motion #4:** To form a “Voter Education Committee” with Rebecca Layne as the chair. **Motion** Ben Hixon. Approved by all.

**Additional notes or announcements.**

***Treasurer***

*The budget committee met 12/6/2018 at 4pm. A framework for the 2019 budget was developed using the 2018 expenses. Review of 2018*

*expenses and earnings took place. Pam was absent tonight due to illness. She will provide a finalized document concerning 2019 to the executive committee in January.*

### **Web Report**

*Ben still needs someone to handle web management. He plans to seek a volunteer at, or before, the next general meeting.*

### **Social Committee**

*Travis Warby reported on the game night which was successfully held at Noodles on 12/28/18. Travis gave an update on the holiday party to be held tomorrow night at Rock Hill Farm. Expenses for the party were on budget.*

### **Events Committee**

*No report.*

### **Precinct Ops**

*No report.*

### **New Business**

*Besides the items mentioned in the agenda we discussed:*

***Email:** Items of general CCDC/Community interest were discussed for inclusion in upcoming emails. It was decided that these events were important to our members but not necessarily considered to be items that would carry the CCDC endorsement. Ed will provide more detail to Rebecca and she will craft emails to go out on MailChimp at appropriate times. They include the following. MLK Day event in Culpeper January 21st, 2019. ERA activities aimed at influencing the General Assembly beginning Jan 9th, 2019. Ongoing MOMS Demand Action activities aimed at influencing the General Assembly. MOMS letters are due Jan 16th, 2019. MOMS advocacy day at the General Assembly Feb 4th, 2019. It was agreed that Rebecca could vet suggestions for emails and any that she would deem questionable could be brought to the executive committee*

*for approval. It was also reiterated that the FB page was exclusive for CCDC activities per our social media rules.*

***2019 Elections:** Ed D. and David R. have begun visiting with individuals in the Culpeper community to learn more about who will and who will not be seeking re election to local offices in 2019. The need to form a candidate recruitment and endorsement committee was discussed and a motion was made and approved.*

***2019 CCDC Initiatives:** Voter Education was discussed and it was agreed that this was a top priority and a committee needed to be formed. To this end, a motion was made and approved.*

**Adjournment.** The meeting was adjourned at **7:29pm**.

Signed: Ed Dunphy, Secretary