



# Minutes

Culpeper County Democratic Committee  
Executive Committee  
Month monthly meeting

Date: February 07, 2018

Location: CCDC Office 206 S Main St,  
Suite 302, Culpeper, VA

Prepared by: Ed Dunphy, Secretary

# Agenda

Executive Committee Meeting Agenda 2-7-2019 Presented by Meroë Dawson, 1<sup>st</sup> vice chair.

Call to order 7:00pm

Subjects to talk about

1. Filling Chair Position
  - a. Candidates
2. Speakers for the next general meeting
3. Ed report about local candidates
4. Ralph Northam
5. How to respond to emails from CCDC members.
6. Reports from Executive Committee Members
7. Any New Subjects

Items added to the agenda at the request of David Reuther

1. Culpeper Fest
  - a. Outdoor venue at Germanna CC
2. Taste of the 7<sup>th</sup>
  - a. March 9<sup>th</sup>, 2019
  - b. Restaurants
  - c. Prize Baskets
1. Rural Retreat
  - a. May 3 through 5, 2019. Holiday Inn Roanoke – Valley View
  - b. Prize Basket
2. Help Candidates with Signatures VAN
3. Sen Warner
  - a. Publicity
  - b. Young Dems

Adjourn

**Call to Order.** *Meroë Dawson called the meeting to order at 7:07pm*

**Attendance.** *Officers present: Meroë Dawson, Pam Novy, Rebecca Layne, Ed Dunphy*  
*Committee chairs present: Mike McClary, David Reuther, Alison Howard, Travis Warby*  
*Guests present: Dennis VerHoff*

**Changes to the agenda.** *David Reuther presented changes to the agenda, see agenda above, that were accepted and approved by the group.*

**Changes to and approval of the minutes.** *Minutes for January meeting were approved with no changes.*

**Motions.** **The following motions were introduced:**

- **Motion 1:** *A motion to approve the minutes from January*  
Introduced by: Rebecca Layne  
**Passed**
- **Motion 2:** *A motion to*  
Introduced by:  
**Passed**
- **Motion 3:** *A motion to*  
Introduced by:  
*Amendment: To say that*  
*Amendment introduced by:*  
**Passed as amended.**
- **Motion 3:** *A motion to*  
Introduced by:  
**Failed**

## **Additional notes or announcements.**

### ***Next General Meeting***

*It was suggested that we have only one speaker at the next general meeting. We will allow 20 minutes for this person to talk and take questions. Our first choice is Pat Hagan. She is the Democratic Senatorial Committee Legislative Aid and can bring us up to date on the GA session so far. If Pat is not available then we will try and get Brianna Sewell, Organizer for the Women's Effect Fund.*

*It was discussed that we should allow some time at the end of the next general meeting to allow members to talk about the Governor Northam controversy. It was decided that the agenda item would be - How do we keep up the enthusiasm for Democratic candidates as we move forward in 2019 considering the negative revelations of recent weeks. We would allow 1 min per person to comment.*

### ***Treasurer***

*Pam reported that she paid the 2019 Culpeper Chamber of Commerce dues.*

### ***Social***

*Travis met with his committee prior to the Ex Com meeting. They will be holding a Murder Mystery Dinner Theatre on February 28th at the CCDC offices. Event will start at 5:30pm. He still needs a couple of cassette tape players. Meroë will create and post the event on FB so we can get RSVP's for a head count. Ed will contact and invite other county committees after Meroë creates the event.*

### ***Office Committee***

*Alison Howard will purchase toner for the copy machine so we can get that up and running. Alison has ordered a lock box and signs for the door. She*

got a quote of \$80 per month from Verizon for 15 MEG internet. She got a quote of \$69 per month from Comcast for 75 MEG internet. Our budget is for \$100 per month for internet and phone. Travis is going to look into Magic Jack. Ed is going to look into Grasshopper. Ed will also contact Greg Yates to see what he can tell us about office space after September. The Comcast system requires a 2 year contract. We want to make sure that any new location would be able to access Comcast.

DocuSign Envelope ID: 54DFDEB4-63E2-4147-A773-E2FF096D1E1A

**COMCAST  
BUSINESS**

**BUSINESS SERVICE ORDER AGREEMENT**

Account Name: Culpeper County Democratic Committee

ID#: 21412512

**CUSTOMER INFORMATION (Service Location)**

Address 1	<u>206 S MAIN ST</u>	City	<u>Culpeper</u>
Address 2	<u>Suite # 302</u>	State	<u>VA</u>
Primary Contact Name	<u>Alison Howard</u>	ZIP Code	<u>22701</u>
Business Phone	<u>(703) 405-3738</u>	County	
Cell Phone		Email Address	<u>alrhow@ gmail.com</u>
Pager Number		Primary Fax Number	
Technical Contact Name		Tech Contact On-Site?	<u>No</u>
Technical Contact Business Phone		Technical Contact Email	
Property Manager Contact Name		Property Mgr. Phone	

**COMCAST BUSINESS SERVICES**

Selection (X)

Business Voice		Service Term (Months)	24
Business Internet	X		
Business TV			

**COMCAST BUSINESS SERVICES DETAILS**

Business Voice*				Comcast Business Packages	
VOICE SELECTIONS	Quantity	Unit Cost	Total Cost	Package Name:	PACKAGE DESCRIPTION
Full Feature Voice Lines	0				
4+ Lines					
Basic Lines	0				
Toll Free Numbers					
Fax Lines					
Equipment Fee					
VOICE OPTIONS	Selection(X)	Total Cost			
VoiceMail	0				
Enhanced Listings					
Auto-Attendant					

\*Voice offers & options not available in all markets.

**VoiceEdge Select Selections\***

Voice Selections	Quantity	Unit Price(MRC)	Total Price(MRC)	Unit Price(NRC)	Total Price(NRC)
VoiceEdge Select Seats	0	\$0.00	\$0.00	\$0.00	\$0.00
Cordless Handset	0	\$4.95	\$0.00	\$0.00	\$0.00
Cordless Deskphone	0	\$4.95	\$0.00	\$0.00	\$0.00

\*Bundle include : Auto attendant, Hunt Group and Base station.

**Business Internet\***

INTERNET SELECTIONS	Selection(X)	Total Cost
Speed - Starter	X	\$69.95
Equipment Fee	X	\$0.00
INTERNET OPTIONS	Selection(X)	Total Cost
Static IP V4/V6		
Wi-Fi		

\*Business Internet speed for selections not available in all markets.

\*Internet selections & options not available in all markets.

**Business TV\*\*\***

TV SELECTIONS	Selection	Total Cost	
Basic			
Select			
Information & Entertainment			
Variety			
Standard			
Preferred			
TV OPTIONS	Selection	Total Cost	
Sports Pack**			
Canales Selecto			
Music Choice W/Comcast Business TV			
Other			
Other			
TV OUTLETS	Quantity	Unit Cost	Total Cost
Additional Outlets			
mini mDTA/mDTA Type	# of Outlets	NRC	MRC

\*\*\* Not available in home offices or private view establishments. TV selections & options not available in all markets. Customer acknowledges and understands Customer may be responsible for additional music licensing or copyright fees for music contained in any or all of the Services, including, but not limited to Video and/or Public View Video.

\*\* Available as add-on to Digital Standard & Digital Deluxe TV Selections only.

**COMCAST  
BUSINESS**

**BUSINESS SERVICE ORDER AGREEMENT**

Account Name: Culpeper County Democratic Committee

ID#: 21412512

*Comcast  
Internet only*

**COMCAST BUSINESS TOTAL SERVICE CHARGES**

Comcast Business	Selection(X)	Quantity	Unit Cost	Total Cost	Total Monthly Service Charge	\$69.95
Business Internet/TV/Voice Installation Fee	X		\$99.00	\$99.00	Promotional Code (if applicable)	
Voice Activation Fee*					Discount On Internet (if applicable)	
Auto-Attendant Setup Fee					Discount On Video (if applicable)	
Toll Free Activation Fee					Discount On Voice (if applicable)	
Directory Listing Suppression Fee					Discount On VoiceEdge Select Seats (if applicable)	
VoiceEdge Select Seat Activation Fee**						

\* Per line activation fee, up to four (4) line maximum charge.  
\*\* Bundle includes: Auto attendant, Hunt Group and Base Station.

Total Discount \$0.00

**Total Recurring Monthly Bill:\*** \$69.95

\* Applicable federal, state, and local taxes and fees may apply.

**Total Installation Charges:\*** \$99.00

\* Does not include Custom Installation Fees.

*Alison would like the office up and running in March. She wants us to put out a call for volunteers to staff the office.*

*Please look at the letter in #letter in SLACK to see if any edits are needed. It would be good to send this out to the list of people who voted in last spring democratic primary. We should do this in March. Ed and David are still trying to get info from the state Democratic party about discount on postage.*

**Voter Education**

*Rebecca reported that she is finalizing her document on voter education to put in the Culpeper Times. She will share it on DRIVE for others to look at.*

## **Events**

*David spoke about the Taste of the 7th to be held on March 9th in Midlothian VA. at the Independence Golf Club. Cost is \$50 per person. Ed agreed to visit with Tom Calhoon and see if he would donate some ham biscuits to the event. Travis will visit with Noodle Heads and see if they would donate some mac and cheese.*

*David spoke about Rural Retreat. Among other good topics to be covered at this 3 day event is a session on VAN.*

*David spoke about Culpeper Fest. This event will be held outside at Germanna Community College this summer. This location is where the event was held about 4 years ago.*



Saturday, March 9, 2019  
6:30 – 9:30 p.m.  
Independence Golf Club  
Midlothian, VA

### **One Night. One Fabulous Feast.**

For one low price, guests can experience mouth-watering appetizers, entrees, desserts, pastries, and drinks from the **area's finest restaurants, caterers, bakeries, delis and beverage companies** with a cash bar.

The Taste of the 7<sup>th</sup> is a community event sponsored by the Goochland and Powhatan Democratic Committees. Due to the nature of this event, we expect tremendous interest at this inaugural, cocktail event.

We are proud to hold this event at Independence Golf Club in Midlothian, a generous corporate sponsor of the event. This event is designed to provide guests an opportunity to try new cuisine they have not experienced before. This event is designed to showcase restaurants from across the 7<sup>th</sup> District, as well as a silent auction, special guests and an awards program.

There are two types of sponsorships available: [Event sponsorship](#) and [Silent Auction Donations](#).

### **Why Become a Sponsor?**

With a **Taste of the 7th** sponsorship, you are reaching a specific, clearly defined audience. You are connecting with the community in an event that will be talked about and remembered.

### Sponsorship Objectives

The Taste of the 7th wants to make sure you receive the most recognition possible for your sponsorship. We will do our best to leverage your sponsorship in a manner that enhances you and/or your company's reputation and brand recognition. You can rest assured that the **Taste of the 7th** will be well organized, publicized, attended and worthy of your sponsorship investment.

Ticket/ Sponsorship Levels	Number of Tickets	Price	Recognition in Program	Ad in Program	Placement on Social Media	Hall of Fame display at event
Foodie	1	\$50 pre- sale, \$55 at door				
Sous Chef	1	\$100	YES			
Master Chef	2	\$250	YES	YES	2 posts	YES
Michelin Sponsor	4	\$500	YES	Premium ad placement	4 posts	YES

Tickets will be available for purchase on Goochland's ActBlue site or by contacting the Goochland or Powhatan Committees.

Contact information:

Tina Winkler, [twinkler11@me.com](mailto:twinkler11@me.com), 315-427-6245

### **Other**

*David would like us to use VAN to enter data when we collect signatures for local candidates. If we add 10% of the new data into VAN the state party does not charge us for VAN. This would save the committee money. We can add data in the notes section about individuals who sign petitions for local candidates.*

**Adjournment.** The meeting was adjourned at **8:26pm**.



Signed: Ed Dunphy, Secretary