

CCDC January 28, 2020 General Meeting Minutes

Tuesday, January 28, 2020

- I. 7:02 PM. Call to order. 31 members present. 12 required for quorum. Quorum was maintained at all times.
Vote to accept Agenda. **Motion** by Peggy Campbell, Second Sandra Reeves Yates. **Motion passed.**

- II. Welcome and Announcements from the Chair
Thank you for this past year together!

- III. Secretary's report (2 minutes):
Accept the minutes from the Nov Meeting & December Reorg.
Any changes to minutes & vote to accept. **Motion** by Tom Faircloth, Second by Peggy Campbell. **Motion passed.**

- IV. Treasurer's report (2 minutes)
Expenses:

Erie Insurance Rider payment	\$52.00
Chamber of Commerce membership	\$189.00
Comcast monthly internet fee (will be paid 1/26)	<u>\$69.95</u>
	\$310.95

Income:

Membership fees (6 members)	<u>\$176.43</u>
	\$176.43

Operating Account Total Balance: \$4,388.60
Motion to accept Treasurer's Report – Sandra Reeves Yates, Second – Cat Reuther.
Motion Passed

- V. ByLaw changes (5 min)
 - A. Change from "Web Manager" to "Social Media Manager".

Currently reads:

Section 7.4 The Secretary shall keep accurate records of all proceedings of the Committee, shall make available before each meeting the minutes of the preceding meeting, and shall keep an accurate record of attendance of members at each meeting. At the beginning of each CCDC meeting, the Secretary shall advise the Chair if the quorum requirement (Article IX) has been met. The Secretary shall also be responsible for the proper notification of all meetings to all members of CCDC, in coordination with the [Web](#) Manager. The Secretary is responsible for maintaining contact information for all members and making electronic contact information available to the [Web](#) Manager.

Section 7.6 The [Web](#) Manager coordinates the website, social media sites, electronic communications, and any other web-based products to communicate with CCDC members and for promotion and marketing purposes.

Section 6.1 The CCDC shall elect officers to an Executive Committee comprising a Chair, 1st Vice-Chair, 2nd Vice-Chair, Secretary, Treasurer, and [Web](#) Manager at a caucus held separately and within forty (40) days following the biennial reorganization meeting and administered in accordance with Article 18 of the Party Plan.

Proposed changes read:

Section 7.4 The Secretary shall keep accurate records of all proceedings of the Committee, shall make available before each meeting the minutes of the preceding meeting, and shall keep an accurate record of attendance of members at each meeting. At the beginning of each CCDC meeting, the Secretary shall advise the Chair if the quorum requirement (Article IX) has been met. The Secretary shall also be responsible for the proper notification of all meetings to all members of CCDC, in coordination with the [Social Media](#) Manager. The Secretary is responsible for maintaining contact information for all members and making electronic contact information available to the [Social Media](#) Manager.

Section 7.6 The [Social Media](#) Manager coordinates the website, social media sites, electronic communications, and any other web-based products to communicate with CCDC members and for promotion and marketing purposes.

Section 6.1 The CCDC shall elect officers to an Executive Committee comprising a Chair, 1st Vice-Chair, 2nd Vice-Chair, Secretary, Treasurer, and [Social Media](#) Manager at a caucus held separately and within forty (40) days following the biennial reorganization meeting and administered in accordance with Article 18 of the Party Plan.

Motion was made by Mary Jo Monahan to accept the changes and bring the proposal to a second vote at the February meeting. Second by Charles Jameson. **Motion Passed.**

VI. Needs: (2 min)

1. Venue committee
2. Social committee
3. Speakers committee
4. Office committee
5. Membership
6. Fundraising
7. Communications committee
8. Precinct Operations

VII. 1st Vice Chair Michelle Stinger explained the need for volunteers to chair and help out with the following committees: Fundraising, Precinct Operations, and Social.

VIII. 2nd Vice Chair David Reuther discussed the need for volunteers to Chair and to help with the Communications committee.

IX. New Business

A. Jim Restel said that he had been approached by members wishing to have our monthly meetings in a different location, one with a more social environment. **Motion** by Sandra Reaves -Yates to continue to meet in the BOS meeting room. Second by Mike Herrity. Discussion covered several topics, including the good audio and visual equipment in the current meeting room, the need for consistency in the location, and the need to keep the meetings businesslike. It is also a central location for all parts of the county. We have the ability to hold social gatherings at other times and places. The question was called by Donna DeAngelis and a vote was held. The **motion passed**. We will continue to meet in the BOS meeting room when it is available.

B. New Members: James Holmes, Randy Jones, Miriam Katsikis, Charles McDonald, Maria Pastrana, Earl Dyer, Suzanne Ross, Harry Davis, Larry Giesting, Rice Wagner, John Dyess, Richard White, Wilma White, Elke Kyff, and Nancy Lagasse.
1. Vote to accept their applications. **Motion** by Ed Dunphy, Second by Peggy Kenney. **Motion Passed**. Total CCDC membership now sits at 80.

C. Setting a date for the February meeting. The BOS meeting room is not available on our usual 4th Tuesday in February. **Motion** by Ed Dunphy and seconded by David Reuther was made to hold the next meeting on Wednesday, February 26th. Discussion surrounded the conflict with Ash Wednesday. Vote was called and the **motion failed**. A new **motion** by Ed Dunphy and seconded by Tom Faircloth to hold the next meeting on Thursday, February 27th. **Motion passed**.

D. Proposed Draft Budget for 2020 was presented by Peggy Kenney.

BUDGET ITEM

Rent <i>(with a rent of \$300 a month)</i>	3,600
Internet/Phone	
Comcast	\$840
GoDaddy	\$200
Insurance	\$257
Office Expenses	
PO Box Rental	\$102

Paper, Toner, etc.	\$500
Annual Dues/Fees	
DPVA	\$112
Chamber of Commerce	\$189
Community Events	
CulpeperFest - 2 booths/tables	\$510
July 4th Voter Registration	\$50
BIE Day fee & supplies	\$225
NAACP FFB ad	\$125
Membership Expenses	\$100
Precinct Ops/Voter Educ (yard signs, bumper stickers, only election materials)	\$2,000
Get out the vote postcards one printing and mailing	\$3,500
Generic Promotional materials (not campaign related)	\$100
Social Events	\$300
Monthly Meetings	\$150
TOTAL:	\$12,860

Cash on hand as of 1/28/2020: 4,388.60

No action was taken.

E. Abigail Spanberger petitions. Ed Dunphy asked members who were interested in circulating "Petition of Qualified Voters" seeking to get Abigail's name on the ballot to please see him after the meeting.

X. Speakers

A. Walter Koch: Mike Bloomberg 2020. Mike will be speaking at the Blue Commonwealth Gala on Feb 15 in Richmond.

B. Kayla Enoch: DCCC March Forward, Field Manager for 07th Congressional District. They have hired a field organizer for 07th. They will have yard signs available on Feb 4th so we can have them for the March 3 primary. Feb 8th Abigail will be having a "Homecoming" event in Henrico Co. More info to follow.

XI. Member and guest announcements (1 minute each)

A. Member announcements – Marilyn Dunphy provided information about a school supply drive being organized by Antioch Baptist Church and Culpeper Baptist Church. Supplies need to be taken to Culpeper Baptist Church before Feb 4th.

B. Guest announcements: None

XII. Adjourn. **Motion** to adjourn by Tom Faircloth and Second by Rose Herrity.
Motion Passed. Adjourned at 8:20 PM.

Respectfully submitted by Ed Dunphy, Secretary